



CITY OF AUBREY
COMMERCIAL WATER APPLICATION

107 S. MAIN STREET
AUBREY, TX 76227
(940) 440-9343
(940) 365-1215 FAX

Business Name: _____

Contact Name: _____

Service Address: _____

** Is this a New Construction? YES _____ NO _____

Billing Address: _____

Business Phone: _____ Cell Phone: _____

Tax ID: _____ Email: _____

Date to Start Service: _____

I understand that someone 18 years of age or older must be present at time of water connection. _____ (initials)

A total of \$270 is due upon completion of application. This includes \$250. deposit and a \$20 application fee. The deposit is refunded ONLY when you move from the above listed address and the water bill is paid in FULL.

Water bills are mailed out around the 20TH of each month. The bill is **due by the 5th** of each month. If the 5th of the month falls on a weekend, the water bill will be due the next business day. **PAST DUE** bills will be mailed out the 6th of each month, or the next business day if the 5th falls on a weekend. A **10% penalty** will be added to the past due total amount due. This amount is **due no later than the 15th** of each month. If the 15th falls on a weekend, the water bill will be due the next business day. If the water bill is **not paid, service WILL be disconnected and you will be charged a \$45.00 reconnect fee before the service will be reconnected.** If you call the AFTER HOUR number and decide to have your water service restored after 5:30 PM, you are agreeing that your account will be accessed an additional **\$50.00 after-hour reconnect fee. This fee and account balance must be paid by 10:00 a.m. the following morning or service may be disconnected again and another reconnect fee of \$45.00 will be applied to the account.**

Before a Certificate of Occupancy can be issued and utilities turned on to commercial property, it must pass a fire inspection by the Aubrey Fire Department. Please contact the fire department at 940-365-9785 to schedule an inspection. The fee for a Certificate of Occupancy inspection is \$100.00 due at the time of application.

Customers are required to maintain backflow prevention devices in good working order and are required to submit annual inspection and maintenance reports to the City.

The above information is true and correct to the best of my knowledge and I have read and understand the information printed above.

X _____

Applicant Signature _____ Date _____

FOR OFFICE USE ONLY

Account #: _____ Cash: _____
Deposit Date: _____ Check #: _____



CITY OF AUBREY
WATER SYSTEM SERVICE AGREEMENT

107 S. MAIN STREET
AUBREY, TX 76227
(940) 440-9343
(940) 365-1215 FAX

Date: _____

Name: _____

Service Address: _____

TERMS

The terms of the service agreement between the City of Aubrey Water System and the above named customer are as follows:

- A. The City of Aubrey will maintain a copy of this agreement as long as the customer is connected to the water system.
- B. The Customer shall allow his/her property to be inspected for possible cross-connections and other unacceptable plumbing practices. These inspections shall be conducted by the Public Works Director or its designated agent prior to initiating new water service when there is reason to believe that cross-connections or other unacceptable plumbing practices exist, or after any major changes to the private plumbing facilities. The inspections shall be conducted during normal business hours.
- C. The City of Aubrey shall notify the Customer in writing of any cross-connection or other unacceptable plumbing practices that have been identified during the initial inspection or the periodic re-inspection.
- D. The Customer shall immediately correct any undesirable plumbing practice on the premise.
- E. The Customer shall, at his/her expense, properly install, test and maintain any backflow prevention device required by the City of Aubrey. Copies of all testing and maintenance records shall be provided to the City of Aubrey.

X _____ X

Applicant Signature

Date

City of Aubrey

(940) 440-9343 Phone
 (940) 365-1215 Fax

107 S. Main St.
 Aubrey, Texas 76227

Certificate of Occupancy Application

Project Information	Permit # _____
Name/Description: _____	
Project Address: _____ Sq. Ft. _____	
Lot: _____	Block: _____
Subdivision: _____	
INTENDED USE OF SPACE: _____	

Owner Information			
Company Name: _____		Contact Person: _____	
Street Address: _____			
Phone Number: _____	Fax Number: _____	Mobile Number: _____	

Tenant Information			
Company Name: _____		Contact Person: _____	
Street Address: _____			
Phone Number: _____	Fax Number: _____	Mobile Number: _____	

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

All permits require final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY:

Approved By: _____	Date Approved: _____
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Permit Fee: _____
 Issued Date: _____
 Issued By: _____

BV Project # _____